

Agenda

Belize Procurement Week 2025

Opening Doors to Boundless Possibilities

Friday July 4, 2025

7:45-8:15	REGISTRATION
8:15-8:30	Opening Remarks Caribbean Development Bank
8:30-08:40	Introduction of the training session Mr. Marlon Martin Procurement Consultant PENDA Consulting & Development
8:40-9:00	Built Right, Bought Smart: Aligning Building Codes with Procurement Success Objective: provide participants with an overview of the Belize 2024 Building Codes. How building codes influence procurement processes, highlighting the importance of early alignment, compliance awareness, and code-smart decision-making for successful project outcomes.
9:00-10:00	From Insight to Action: Lessons from the 2024 Bidding Blueprint" Objective: To reflect on key learnings from the 2024 session-covering bidding documents, the Bid Data Sheet (BDS), bid security protocols, and the overall bidding process so participants can confidently transition from knowledge to action in the next phase of practical exercises. Additionally, the session will provide a brief overview of documentation requirements for Goods and Non-Consulting Services, ensuring participants have a foundational understanding of compliance considerations in procurement processes.
10:00-10:15	COFFEE BREAK
10:15-12:00	From Methodology to Measurement Objective: Deepen participants' ability to develop clear, compelling methodologies and precise Bills of Quantities (BOQ) by analyzing real case scenarios, engaging in discussion, and practicing step-by-step preparation techniques.
12:00-13:00	LUNCH
13:00-13:45	Quantities that Count: Bringing the BOQ to Life Objective: Strengthen participants' BOQ preparation skills through hands-on application and guided practice
13:45-14:30	The Price is Strategic: Crafting Smart Costing & Preliminaries That Win To build participants' understanding of pricing and costing strategies, including the breakdown of preliminaries (project overheads), and equip them to develop balanced, transparent, and competitive cost proposals that align with project goals and procurement expectations
14:30-15:15	When the Numbers Play Tricks: Tackling Unbalanced & Front-Loaded Bids "Objective:equip participants with the ability to identify, assess, and respond to unbalanced and front-loaded bids-understanding their risks,"
15:15-15:30	TEA TIME
15:30-16:30	Procurement Opportunities CABEI, CDB, IDB, and World Bank upcoming procurement opportunities
16:30	CLOSING REMARKS Inter American Development Bank

** Participants are required to bring their laptops, along with a Bill of Quantities (BOQ) and its associated Bidding Document of their choice. During this session, you will demonstrate your ability to respond accurately and administratively to an Invitation to Bid (ITB), and prepare a BOQ that avoids front-loading or the mispricing of project overheads.



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