



PRE-BID MEETING MINUTES

Date: Thursday, December 4, 2025

Venue: Orange Walk Town, Rustic Roof, Naranjal Street, Orange Walk Town

Design and Construction Naranjal Street/Riverside Boardwalk for Orange Walk Town, Belize

Loan Number: 5877/OC-BL

RFB No: BL-L1046-P00030

Start Time: 3:00 p.m.

Agenda:

- Introduction
- Project Overview
- Procurement Presentation
- Finance (payment and taxes)
- Technical Presentation (Drawings and Priced Activity Schedule)
- Discussion/ Questions

The following were present from the Central Executing Unit (CEU), Ministry of Finance:

1. Isani Enriquez - CEU
2. Karon Hamilton - CEU
3. Ruby Pascascio - CEU
4. Trudy Joseph - CEU

Representatives of the following companies who attended the Pre-Bid Meeting:

1. Jeovanne Guerra – Guerra’s Construction Ltd.
2. Lily Balan - Guerra’s Construction Ltd.
3. Ramy Chia - Chia's Engineering Co. Ltd.
4. George Cal - Chia's Engineering Co. Ltd.
5. Hector Sabido – Orange Walk Town Council
6. Aruny Perez – Orange Walk Town Council
7. Angel J. Flores – M&M Engineering
8. Angel R. Flores – M&M Engineering
9. Stephen Coleman – Coleman Construction

10. Carla Coleman – Coleman Construction
11. Betty Blanco – HB Construction
12. Humberto Blanco – HB Construction
13. Collet Maheia – Maheia’s United
14. Rivardo Rosado – Maheia’s United

Meeting Objectives

To clarify project requirements, evaluation criteria, submission guidelines and technical overview for the **Design and Construction Naranja Street/Riverside Boardwalk for Orange Walk Town, Belize.**

Key Questions and Clarifications

1) Submission

- **Question:** Does the bid submission need to be submitted in a specific order for the forms?
- **Response:** No, the submission does not need to be in the order of the forms, however it is recommended that the submission has a table of contents and that each page be numbered. ITB 19 provides the requirements for submission.

2) Alternative Bid Submission

- **Question:** Kindly explain the Alternative Bid
- **Response:** No Alternative Bids shall not be considered as stated in ITB 18.1. Each bidder should only submit one (1) bid.

3) JV forms

- **Question:** Are JV forms required to be included in the submission if you do not plan to Joint Venture.
- **Response:** The Joint Venture Forms do not need to be included if the Bidder is not submitting a bid by Joint Venture, Consortium or Association (JVCA). All bidders should fill in the Qualification Information (page 48) adequately.

4) GST

- **Question:** Kindly clarify, exclusive of GST.

- **Response:** The bid price shall be exclusive of GST. The Priced Activity Schedule (Page 133) states that Costs shall not include General Sales Tax.

5) Duty Exemption

- **Question:** Should import duties be included in the submission.
- **Response:** Yes all duties should be included in the submission. The successful bidder may apply to the Ministry of Finance (MOF) for Import Duty Exemption, which is reviewed by the MOF and approved on a case-by-case basis.

6) Drawings

- **Question:** Should drawings be submitted in the bid.
- **Response:** The bidder should not include detailed drawings. The bidder should fill in the prices in the activity schedule as provided on pages 133-138. Each bidder should include the proposed program as stated in ITB 5.2 (j) which includes the Work Method and Schedule.

7) Ensuring fair evaluation and quality work

- **Question:** How will the bids be evaluated to ensure a bidder does not get awarded who will provide low quality work.
- **Response:** The specifications are provided in the Bid Documents from pages 86 - 99. The successful bidder will need to ensure that the requirements are adhered to.

8) Budget

- **Question:** Is the budget fixed at BZ\$2,200,000.00 or will the amount be negotiated if the successful bidder is above that amount.
- **Response:** The maximum budget is BZ\$2,200,000.00 and bidders are encouraged to bid up to that amount.

Request for Bids (RFB) Timeline and Submission Requirements

- **Bidding Document Issued on:** November 10, 2025
- **Clarification Deadline:** December 17, 2025 (10:00 AM Belize Time).
- **Further clarifications may be requested via:** procurement@ceu.mof.gov.bz
- **Bid Submission Deadline:** December 30, 2025 (10:00 AM Belize Time).

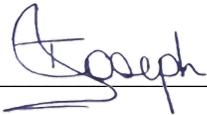
- **Bid Package Drop off location:** Ministry of Finance, 3rd floor (in the drop box), Sir Edney Cain Building, Belmopan
- **Bid Opening:** December 30, 2025 (10:15 AM Belize Time).
- **Bid Opening Location:** Ministry of Finance, Conference Room, 2nd floor, Sir Edney Cain Building, Belmopan
- **Office Number:** 822-4106
- **Funding Source:** Inter-American Development Bank (IDB)

QR CODE TO BIDDING DOCUMENT



In conclusion: The bidders were sensitized of the procurement steps and forms to be filled out for their bids to be responsive. Following the presentations, the interested bidders along with the CEU team visited the proposed site for the works. The meeting closed at 4:20pm.

Minutes prepared by: Trudy Joseph, Procurement Specialist



Annex

Annex 1 - Presentation Slides

Annex 2 - Checklist

Annex I
Presentation Slides



DESIGN AND CONSTRUCTION OF
DESIGN AND CONSTRUCTION NARANJAL STREET/RIVERSIDE
BOARDWALK, ORANGE WALK TOWN, BELIZE

Pre-Bid Meeting:

Thursday, December 4th, 2025, 3:00 p.m.

Project: BL-L1046 –P00030 Sustainable and Inclusive Urban Development
Program

Agenda

Introduction	Project Manager (Kathya Castaneda)
Project Overview	
Procurement Presentation	Procurement Specialist (Trudy Joseph)
Technical Presentation (Drawing and Priced Activity Schedule)	Project Engineer (Isani Enriquez)
Discussions/ Questions	Open

QR Code to
Access Bid
Document



What is a Design AND Build package?

01

Contracted team is responsible for final designs of the project and will also be responsible for construction.

02

Bid package includes information on BOTH sections.

03

Bid submission is for BOTH sections.

Introduction/Project Overview

The contractor shall design and construct the Naranjal Street Boardwalk, part of the Orange Walk Town Riverwalk Development Strategy, to enhance urban infrastructure, accessibility, and aesthetic appeal along Naranjal Street adjacent to the New River. The project includes a boardwalk with shade canopies, vending booths, a palapa, a retaining wall, a boat launch, a parking bay, drainage features, sidewalks, reinforced concrete pavement, pedestrian crossings, parking areas, landscaping, lighting, electrical and water supply components, benches, and signage.

The design-construction approach requires fully functional facilities, integrating structural, accessibility, and environmental features, including structural, landscaping, electrical, plumbing, and accessibility features, compliant with all specified codes and standards.

Estimated Budget: USD \$1,100,000.00 or BZD \$2,200,000.00

Procurement Steps (NCB Process)



Qualification of the Bidder – ITB 5

(page #13)



a.) Copies of original documents defining the constitution or incorporation, and principal place of business of the Bidder; written power of attorney of the signatory of the Bid to commit the Bidder



b.) Total monetary value of construction works performed for each of the last *three (3)* years (2022, 2023, 2024)

Documents comprising the Bid –

ITB 13 (Page 20)

Section IV. Bidding Forms:
(Page 42)

The Bid submitted by the Bidder shall comprise the following:

(a) Letter of Bid: in the format indicated in Section IV, "Bidding Forms";

(b) No Bid Security required. However, a Bid Validity Declaration: in the format indicated in Section IV. "Bidding Forms"

(c) Activity Schedule as specified in ITB 14;

(d) Qualifications Information: form located in Section IV, "Bidding Forms";

(e) NO alternative offers shall be accepted,

(f) Certificates of Good Standing (Social Security, Belize Tax Services and Companies Registry)

(g) Any other documents required to be completed and submitted by bidders, as specified in the bidding document.

Documents Comprising the Bids –

ITB 13 (Page 20)

- **Code of Conduct (Signed)** – applies to the contractor’s personnel to ensure compliance with its ESHS obligations under this contract.
- **Management Strategies and Implementation Plans (MSIP)** to manage the (ESHS) risks (*after contract award – will be discussed with the awarded bidder*)

Bid Evaluation

Prior to the detailed evaluation of Bids, the Employer shall determine whether each Bid

- (a) meets the eligibility criteria defined in ITB 4;
 - (b) has been properly signed;
 - (c) is accompanied by the Bid Security or Bid validity Declaration, if required; and
 - (d) is substantially responsive to the requirements of the bidding document.
- A **substantially responsive** Bid is one which conforms to all the terms, conditions, and specifications of the bidding document, without material deviation or reservation.

Contract Award



THE EMPLOYER SHALL AWARD THE CONTRACT TO THE BIDDER OFFERING THE MOST ADVANTAGEOUS BID WHICH IS THE BID THAT MEETS THE QUALIFICATION CRITERIA AND WHOSE BID HAS BEEN DETERMINED TO BE:



(A) SUBSTANTIALLY RESPONSIVE TO THE BIDDING DOCUMENT; AND



(B) THE LOWEST EVALUATED COST.

Approval/Contract Signing

- The **recommendation** for the award of the contract must be agreed to by the Inter-American Development Bank (IDB), the Ministry of Finance and the Office of the Contractor General.
- They **review and verify** the procurement process and that bidders have been treated fairly.
- **Performance Security acceptable form shall be (Bank Guarantee)** an amount of 10% of the contract sum. (ITB 38 – Page 30)
- Advance Payment (limited to 20% of the contract sum) **OPTIONAL; (ITB 39 – Page 30)**
- All-risk contractor **insurances** (works phase) and professional indemnity insurance (design phase) are submitted.
- **Bank Guarantee and Insurance** must be in the specified formats and amounts.

Payment & Taxes

EXCLUSIVE OF GENERAL SALES TAX (GST)

CONTRACT & BUSINESS TAX

ADVANCE PAYMENT

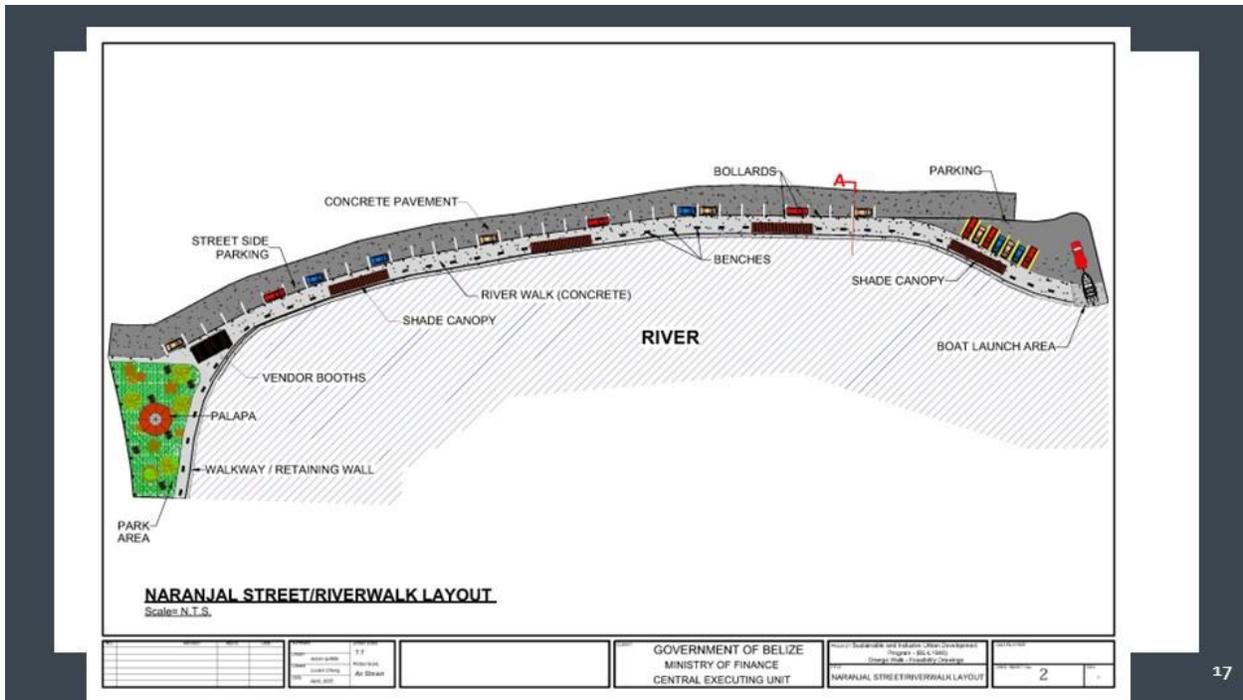
(20%)

INVOICE/ BANK INFORMATION



Technical Overview

Naranjal Street/Riverside Boardwalk, Orange Walk Town



DESIGN PHASE: **7**
months



CONSTRUCTION PHASE: **8**
months

Implementation Schedule

Technical Overview- Priced Activity Schedule

Orange Walk Town - Sustainable Urban Investments - Intervention of the Newwalk Development Strategy, Naranjal Street Boardwalk Construction

Unit of Activities per Sub-Activity

ACT. NO.	ACTIVITY DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL	
Date: August 2025						
Create sheet not include General Rates Tax (GRT), as GRT exemption shall be attained for all services for the Project.						
1.0 PRELIMINARY ITEMS						
1.1 Insurance						
1.1.1	Allow for required all risk contractor's insurance, which includes PROFESSIONAL, INDUSTRY INSURANCE, ALL RISK COVERAGE, THIRD PARTY PROPERTY COVERAGE, THIRD PARTY PERSONS COVERAGE, AND CONTRACTOR'S EMPLOYEE COVERAGE.	1.0	LS	\$	-	
1.2 Performance Security						
1.2.1	Allow for required PERFORMANCE SECURITY.	1.0	LS	\$	-	
1.3 Advance Security						
1.3.1	Allow for required ADVANCE SECURITY.	1.0	LS	\$	-	
1.4 Provision of Temporary Utilities						
1.4.1	Allow for the cost of utility services over the construction period including the provision of electricity, water, and sewage disposal facilities. Allow for payment of connection fees and charges, where applicable, using the construction period and to clear away and make good on completion.	1.0	LS	\$	-	
1.5 Provision of Project Sign						
1.5.1	Provide and install sign minimum 10 feet wide by 8 feet high fabricated with aluminum composite laminated backing, and pre-weld (1/2" clear coat) laminates, installed on galvanized pipes and framing. The sign to include the project name, rendering of the proposed signposts, contractor details and telephone details.	1.0	No.	\$	-	
PRELIMINARY ITEMS Sub-Total					\$	-

Source: Bidding Unit Page 1 of 4

Orange Walk Town - Sustainable Urban Investments - Intervention of the Newwalk Development Strategy, Naranjal Street Boardwalk Construction

Unit of Activities per Sub-Activity

ACT. NO.	ACTIVITY DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL	
2.0 DESIGN SERVICES						
2.1	Execute surveys and studies throughout works scope area.	1.0	LS	\$	-	
2.2	Undertake full architectural designs and renderings.	1.0	LS	\$	-	
2.3	Undertake full engineering designs, including mechanical, electrical, and plumbing.	1.0	LS	\$	-	
2.4	Develop Environmental, Social, Health, and Safety (ESHS) code of conduct and ESHS Management Strategies and Implementation Plans and ensure implementation during project execution.	1.0	LS	\$	-	
2.5	Complete final design, bill of quantities, technical specifications, and construction documents.	1.0	LS	\$	-	
2.6	Submit all design data and designs to requisite approval authorities for no-objection to proceed, which includes, but is not limited to the following: departmental authorities: Central Building Authority, Ministry of Natural Resources, Department of the Environment, Orange Walk Town Council, Public Utilities Commission, Land Utilization Authority, Fisheries Department, etc.	1.0	LS	\$	-	
DESIGN SERVICES Sub-Total					\$	-
3.0 CONSTRUCTION WORKS - NARANJAL STREET BOARDWALK CONSTRUCTION						
3.1	Supply all materials, labor, and equipment to allow for the setting out of the works and to remain in place until the completion of the works.	1.0	LS	\$	-	
3.2	Supply all materials, labor, and equipment to allow for grading and the demolition of existing structures on site. Allow for the cutting away and disposal of debris in accordance with the ESHS management strategies and implementation plans.	1.0	LS	\$	-	

Source: Bidding Unit Page 4 of 4

ACT. NO.	ACTIVITY DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL
3.3	Supply materials, labor, and equipment for the construction of 10' x 20' open concept shade canopies. Allow for substructure and superstructure works. Allow for the installation of electrical fixtures and receptacles. Allow for the installation of access ramps, stairs, railings, etc.	4.0	No.	\$	-
3.4	Supply materials, labor, and equipment for the construction of vending booths. Allow for substructure and superstructure works. Allow for the installation of electrical fixtures and receptacles.	2.0	No.	\$	-
3.5	Supply materials, labor, and equipment for the construction of an open concept gazebo within the proposed park area. Allow for the installation of electrical fixtures and receptacles. Allow for the installation of access ramps, stairs, railings, etc.	60.0	SY	\$	-
3.6	Supply materials, labor, and equipment for the construction of the New River retaining wall. Allow for substructure and superstructure works. Allow for the installation of drainage features, and for waterproofing the exposed concrete surfaces. Allow for the installation of guard rails.	900.0	LF	\$	-
3.7	Supply materials, labor, and equipment for the construction of a boat launch area. Allow for substructure and superstructure works. Allow for the installation of guard rails.	1.0	LS	\$	-
3.8	Supply materials, labor, and equipment for the construction of a parking bay area adjacent to the boat launch area. Allow for the provision of subbase, base material, bedding material, and a reinforced concrete paved surface. Allow for the construction of curbs, gutters, and basins to allow for adequate drainage.	30.0	SY	\$	-

ACT. NO.	ACTIVITY DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL
3.9	Supply materials, labor, and equipment for the construction of drainage features within the existing street right of way. Allow for substructure and superstructure works. Allow for drainage features to be connected to the existing community drainage network to allow for efficient drainage within the proposed works scope area. Also allow for the installation of cross culverts that run perpendicular to the proposed carriageway that will allow for adequate drainage of the area.	1010.0	LF	\$	-
3.10	Supply materials, labor, and equipment for the construction of sidewalks adjacent to the proposed retaining wall. Allow for substructure and superstructure works. Allow for the construction of reinforced concrete curbs along with allowing for drainage of sidewalks to the proposed drainage network.	1100.0	LF	\$	-
3.11	Supply materials, labor, and equipment to allow for excavation and earthworks within the proposed carriageway to allow for the construction of the reinforced concrete pavement.	1100.0	LF	\$	-
3.12	Supply materials, labor, and equipment for the construction of reinforced concrete pavement on the proposed carriageway.	2670.0	SY	\$	-
3.13	Supply materials, labor, and equipment for the construction of pedestrian crossing features within the street right of way. Allow for substructure and superstructure works.	1.0	LS	\$	-
3.14	Supply materials, labor, and equipment for the establishing of designated parking areas within the street right of way.	1.0	LS	\$	-
3.15	Supply materials, labor, and equipment for the planting of native trees and micro irrigation systems within park area and within proposed sidewalk footpaths. Allow for the provision of planting soil and stone chippings for beautification, etc.	44.0	No.	\$	-

ACT. NO.	ACTIVITY DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL
3.16	Supply materials, labor, and equipment for the planting of grass and micro irrigation systems within the park area. Allow for the provision of planting soil and store chippings for beautification, etc.	750.0	SY		\$ -
3.17	Supply materials, labor, and equipment for the installation of lighting throughout the park and within the sidewalk footprint. Lighting to be a combination of pole lights, bollard lights, etc. Allow for the construction of substructure and anchors to allow for the adequate installation of lighting. Also allow for the installation of conduits, wires, and all relevant electrical accessories.	20.0	No.		\$ -
3.18	Supply materials, labor, and equipment for the installation of electrical supply components such as meter base, service entrance, safety disconnect switch, electrical distribution panels, etc. to allow for the connection of receptacles and fixtures throughout the park.	1.0	LS		\$ -
3.19	Supply materials, labor, and equipment for the installation of water supply components such as pipes, water fountains for drinking purposes, fittings, accessories, etc.	1.0	LS		\$ -
3.20	Supply materials, labor, and equipment for the installation of benches throughout the park and throughout the sidewalk footprint.	20.0	No.		\$ -
3.21	Supply materials, labor, and equipment for the installation of signage throughout the park and throughout the sidewalk footprint.	1.0	LS		\$ -
CONSTRUCTION WORKS - NARANJAL STREET BOARDWALK CONSTRUCTION Sub-Total					\$ -
4.0 DELIVERABLES					
4.1	Supply as-built drawings reflecting the designs.	1.0	LS		\$ -

ACT. NO.	ACTIVITY DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL
4.2	Supply operation and maintenance manuals, which includes procedures for routine inspections, cleaning, and repairs, with contact information for maintenance support.	1.0	LS		\$ -
DELIVERABLES Sub-Total					\$ -
TOTAL VALUE OF WORKS AND SERVICES					\$ -

Bid Price in Words:

Name of Bidder:

Signature of Bidder:

Date:

Legend:	
CV	- Cubic Yard
SY	- Square Yard
LF	- Linear Foot
LS	- Lump Sum
No.	- Number



Submission to the CBA could include the following, and other required documents:



- Final stamped and validated designs



- Clearances as described in activity no. 2.6

The successful bidder will be responsible for obtaining permits/licenses to build.

Bidder's Compliance Checklist

Design and Construction Naranjal Street/Riverside Boardwalk, Orange Walk Town, Belize P00030 - Sustainable and Inclusive Urban Development Program

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MINISTRY OF FINANCE
Central Executing Unit

AMENDMENT #1

Date: November 24th, 2025

Loan No: 5877-00-BL

Bid Document Title: Design and Construction Naranjal Street/Riverside Boardwalk for Orange Walk Town, Belize

RFI No: BL-1-1039-P00030

Submission deadline: December 10th, 2025, at 10:00 a.m. (Belize Time)

This Amendment shall be considered part of the request for bid (RFI) documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated accordingly therewith. Where provisions of the following supplementary data differ from those of the original RFI documents, this Amendment shall govern and take precedence.

Except as described below, the original RFI remains unchanged. The RFI documents are modified as follows:

Section I, ITC 5.2 (f) and 5.4 (f):

Section I – ITC 5.2 (f) and 5.4 (f) as read before:	
ITC 5.2 (f)	Management certified statements on the financial standing of the Bidder, such as profit and loss statements and/or income statements for the three (3) (2021, 2022 and 2023)
ITC 5.4 (f)	The source of the data is management certified statements on the financial standing of the bidder, such as profit and loss statements and/or income statements for the past 3 years: 2021, 2022, and 2023. Liquidity: (Current Assets / Current Liabilities) > 1 Solvency: (Total Assets / Total Liabilities) > 1 Profitability: (Earnings before taxes / Equity) > 0 Debt Capacity: (Liabilities / Equity) < 1.5

Section I, ITC 5.2 (f) and 5.4 (f) shall be replaced by the following and will now read as:

ITC 5.2 (f)	Management certified statements on the financial standing of the Bidder, such as profit and loss statements and/or income statements for the three (3) (2021, 2022 and 2024)
ITC 5.4 (f)	The source of the data is management certified statements on the financial standing of the bidder, such as profit and loss statements and/or income statements for the past 3 years: 2021, 2023, and 2024. Liquidity: (Current Assets / Current Liabilities) > 1 Solvency: (Total Assets / Total Liabilities) > 1 Profitability: (Earnings before taxes / Equity) > 0 Debt Capacity: (Liabilities / Equity) < 1.5

End of document.

Amendment
#1

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Amendment #2



BERLIZE

MINISTRY OF FINANCE
Central Executing Unit
AMENDMENT #2

Date: December 2nd, 2025

Loan No: 52770C-BL

Bid Document Title: Design and Construction Naranjal Street/Riverside Boardwalk for Orange Walk Town, Belize

RFB No: BL-1-1031-P00030

Submission deadline: December 30th, 2025, at 10:00 a.m. (Belize Time)

This Amendment shall be considered part of the request for bid (RFB) documents for the above-mentioned project so long as it had been issued at the same time and shall be incorporated integrally herewith. Where provisions of the following supplementary data differ from those of the original RFB documents, this Amendment shall govern and take precedence.

Except as described below, the original RFB remains unchanged. The RFB documents are modified as follows:

Section I, ITC 5.4 (b):

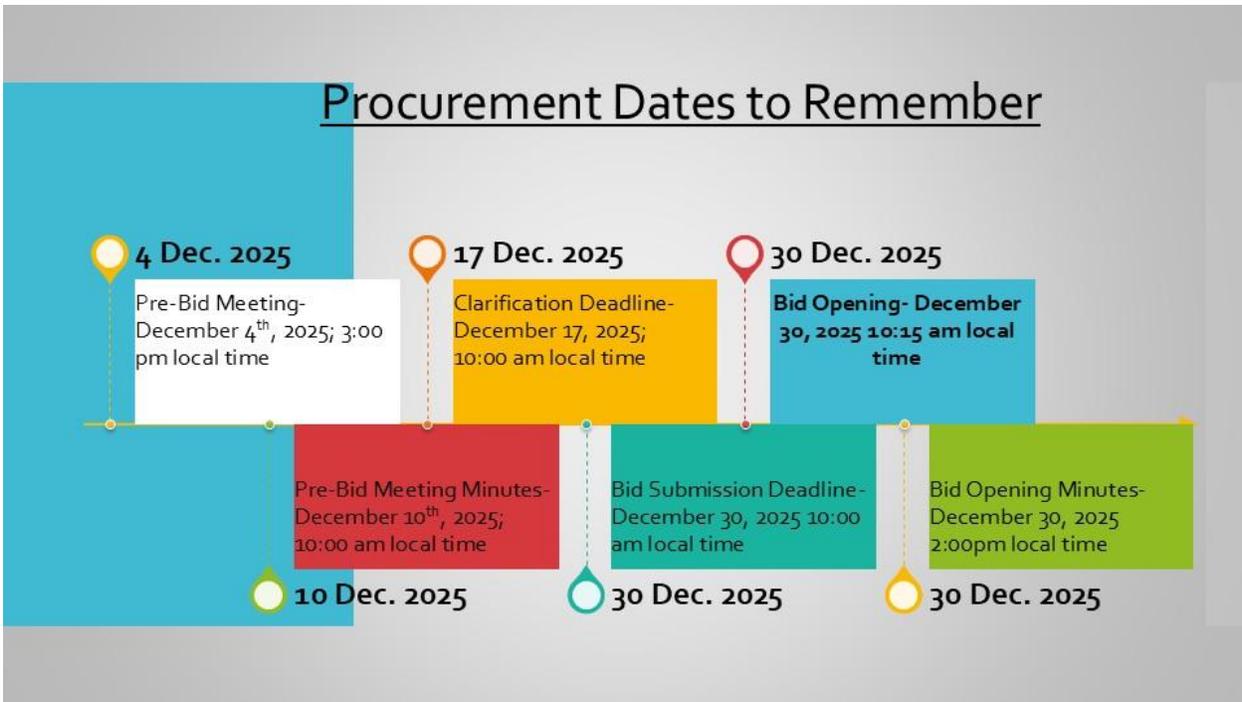
	<u>Section I – ITC 5.4 (b) as read before:</u>
ITC 5.4 (b)	Experience as prime contractor in the design of works and in the construction of at least the number of works of a nature and complexity equivalent to the Works over the period specified below: <ul style="list-style-type: none"> The period is: five (5) years The multiple is: 1

Section I, ITC 5.4 (b) shall be replaced by the following and will now read as:

ITC 5.4 (b)	Experience as prime contractor in the design of works and in the construction of at least the number of works of a nature and complexity equivalent to the Works over the period specified below: <ul style="list-style-type: none"> The period is: three (3) years The multiple is: 1
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End of document.

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If you have any queries, kindly submit them via email to procurement@ceu.mof.gov.bz by December 17th, 2025, at 10:00 am.

QR Code to
Access Bid
Document



Any questions?



Thank you for attending this pre-bid meeting!
The site visit follows!

Annex 2

Checklist

Bidder's Compliance Checklist

Design and Construction Naranjal Street/Riverside Boardwalk, Orange Walk Town, Belize

Project: *BL-L1046-P00030 - Sustainable and Inclusive Urban Development:*

Bidder's name: _____

Bidders must complete this checklist before submission.

Tick (☑) each box once the requirement is included in your Bid!

ENSURE ALL FORMS ARE PROPERLY FILLED OUT AND SIGNED WHERE NECESSARY!

1. Bid Submission Forms

Requirement:	Tick (☑)
Letter of Bid (Section IV. Bidding Forms – Page 42)	<input type="checkbox"/>
Activities and Sub-Activities with Prices (Section IV. Bidding Forms – Page 46)	<input type="checkbox"/>
Qualification Information (Section IV. Bidding Forms – Page 48)	<input type="checkbox"/>
Bid Validity Declaration (Section IV. Bidding Forms – Page 55)	<input type="checkbox"/>
Code of Conduct Form (Page 100) (Properly filled out and signed)	<input type="checkbox"/>
Written Power of Attorney for the signatory provided (ITB 5.2a)	<input type="checkbox"/>
Priced Activity Schedule (Section IX. – Page 133)	<input type="checkbox"/>
Only one bid submitted (ITB 6.1 – Page 19)	<input type="checkbox"/>
Project Methodology/Project Work Plan (ITB 5.2j – Page 14) <i>(Inclusive of descriptions, drawings, charts, as necessary, to comply with the requirements of the bidding document)</i>	<input type="checkbox"/>
Essential equipment for the contract (ITB 5.4d – Page 15)	<input type="checkbox"/>
Essential Key Technical personnel required for the contract (ITB 5.4e – Page 16)	<input type="checkbox"/>

Page 1 of 2

Design and Construction of Naranjal Street/Riverside Boardwalk, Orange Walk Town, Belize

Process ID: *BL-L1046-P00030*

2. Legal & Corporate Documentation

Requirement	Tick (☑)
Constitution/registration documents included (ITB 5.2a – Page 13)	<input type="checkbox"/>
Updated Good Standing Certificates (ITB 13.1f Page 20)	<input type="checkbox"/>
Litigation history (last 5 years) disclosed (ITB 5.2h page 14)	<input type="checkbox"/>
JV Agreement / Letter of Intent provided (if applicable) (ITB 5.3f Page 14)	<input type="checkbox"/>

3. Financial Capacity

Requirement	Tick(☑)
Financial standing of the bidder, such as profit and loss statements and/or income statements (past 3 years, 2022, 2023, 2024) (ITB 5.2f – Page 14)	<input type="checkbox"/>
Evidence of working capital for this contract (BZD \$254,000.00) (ITB 5.2g – Page 14)	<input type="checkbox"/>
Bank reference authorization (ITB 5.2g Page 14)	<input type="checkbox"/>
Average annual billing over 3 years (ITB 5.4b – Page 15)	<input type="checkbox"/>
Financial ratios: (ITB 5.4f – Page 17)	<input type="checkbox"/>
All documents MUST be submitted in English (ITB 12.1)	<input type="checkbox"/>