REQUEST FOR EXPRESSIONS OF INTEREST
(INDIVIDUAL CONSULTANT)

CONSULTANCY SERVICE FOR BASELINE MEASUREMENT OF EXPORT PROCEDURES USING A TIME RELEASE STUDY (TRS) OR COMPARABLE METHODOLOGY

Institution:	Ministry of Finance
Country:	Belize
Project:	Trade and Investment Facilitation Program for Belize
Process ID:	BL-L1040–P00050
Duration:	Six (6) Months
Duty Station:	Hybrid (primarily remote, with two (2) required in-country visits to Belize)
Deadline:	**December 10, 2026;** 10:00 a.m. (Local Belize Time)

The Government of Belize has received loan financing from the Inter-American Development Bank (IDB) for the implementation of the Trade and Investment Facilitation Program for Belize (5582/OC-BL-L1040), a programme aimed at strengthening trade facilitation, export competitiveness, and border management efficiency. This consultancy will establish a quantitative baseline to assess export procedures, identify bottlenecks and monitor improvements resulting from programme-supported reforms, in line with Belize's obligations under the World Trade Organization (WTO) Trade Facilitation Agreement (TFA) and regional trade commitments.

The Ministry of Finance, through its Central Executing Unit, invites interested and qualified individuals to submit Expressions of Interest for the "**Consultancy Service for Baseline Measurement of Export Procedures Using a Time Release Study or Comparable Methodology**." The objective of the consultancy is to establish a baseline measurement of the time, cost, process steps, and institutional coordination involved in export procedures in Belize. Using a Time Release Study (TRS) or comparable diagnostic methodology, the study will examine two linked intervals: (i) submission of the export declaration to Customs release, recording declaration acceptance and final regulatory authorization separately, and (ii) the broader exporter journey, from a defined export order event to vessel loading or physical exit across a land border.

The required Expression of Interest submission template, the full Terms of Reference, and submission instructions can be obtained by clicking the link https://procurement.gov.bz/opportunities/ or by scanning the QR code below.

The selection for this contractual position will be in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-15 and the Government of Belize procurement procedures and best practices.

Submission packages should be submitted in English, using the required template, before or on December 10, 2026, at 10:00 a.m. (Local Belize Time). Late submissions will not be considered.
Submission should be made either:

1. By e-mail: one (1) consolidated PDF file sent to procurement@ceu.mof.gov.bz; or
2. In hard copy: three (3) printed copies delivered to the address below.

The email subject line or submission envelope must clearly state:

"**Consultancy Service for Baseline Measurement of Export Procedures Using a Time Release Study or Comparable Methodology – BL-L1040-P00050 – [Name of Consultant]**".

Contact information:
Procurement Officer
Central Executing Unit
Ministry of Finance
3rd Floor, Sir Edney Cain Building,
Belmopan, Belize
Email: procurement@ceu.mof.gov.bz

Ref: Consultancy Service for Baseline Measurement of Export Procedures Using a Time Release Study or Comparable Methodology – BL-L1040-P00050 – [Name of Consultant]